

MOST URGENT

**OFFICE OF THE CHIEF COMMISSIONER OF INCOME TAX, KOLKATA-I, KOLKATA
Hqrs.(Personnel), Aayakar Bhawan, P-7 Chowringhee Square, Kolkata-700 069.**

F.No. 4E/2/2012-13/ 365 - 564

Dated : 24.04.2012

To
All Heads of Offices in West Bengal,
Income Tax Department, West Bengal.

Sir,

**Sub: Invitation of option for posting at Aayakar Bhawan, Poorva
from Non-Gazetted officials working under CCIT(CCA),
Kolkata**

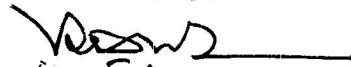
Kindly refer to the above.

I am directed to bring to your kind notice that it has been decided to seek option from willing Non-Gazetted employees working under CCIT(CCA), Kolkata for posting in the offices likely to be shifted in the newly inaugurated office building, Aayakar Bhawan, Poorva, at 110, Shanti Pally, E.M. Bye Pass, Kasba, Kolkata- 700107.

In view of this, I am directed to request you to kindly circulate the matter among all the staff members posted to your office and take necessary steps to forward the option letter of willing persons to the office of the undersigned so as to reach **on or before 04.05.2012 positively**.

This may kindly be treated as urgent.

Yours faithfully,



(Buddhadeb Mukhopadhyay)

Jt. CIT(OSD), Hqrs (Personnel), Kolkata

24.4.12