



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

प्रधान मुख्य आयकर आयुक्त कार्यालय, पश्चिम बंगाल और सिक्किम (कार्मिक विभाग)
O/o THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM (Pers. Section)
AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA - 700 069

Ph. No.: (033) 2213 6609, Fax No: (033) 2213 6592

F. No. PCCIT/WB&S/Pers./05/1E/04/2014-15/MACP (Sub-2)/

Dated, Kol., the 24th, Sep., 2019

To
The Chief Commissioners of Income Tax - 1, 2, 3, 4, 5 & TDS, Kolkata
The Director General of Income Tax (Inv.), WB, Sikkim & NER
The Pr. Commissioners of Income Tax - 1 to 5 and 8 to 21, Kolkata
The Pr. Commissioners of Income Tax - Jalpaiguri, Siliguri, Asansol, Durgapur, Burdwan
The Pr. Commissioners of Income Tax - (Central) 1 & 2, Kolkata
The Pr. Director of Income Tax (Inv.), Kolkata
The Director of Income Tax (I & CI), Kolkata
The Commissioners of Income Tax - (IT & TP); (Exemption); (Judicial); (LTU), Kolkata
The Commissioners of Income Tax - (DR) ITAT - 1, 2, 3 & 4, Kolkata
The Commissioner of Income Tax - (DR) Settlement Commission, Kolkata
The Commissioners of Income Tax (TDS-1), Kolkata & (TDS-2), Siliguri
The Commissioners of Income Tax (Appeal) - 1 to 25, Kolkata
The Commissioners of Income Tax (Appeal) - Jalpaiguri, Siliguri, Asansol, Durgapur, Burdwan
The Commissioners of Income Tax (Audit) - 1 & 2, Kolkata
The ADG (DTRTI), Kolkata; The ADG (Vigilance) East, Kolkata
All Headquarters in Pr. CCIT, WB & Sikkim's office
All Heads of Offices in Kolkata and Mofussil Charge
Accounts Officer FPU, ZAO, CBDT, Kolkata

Sub: Modified Assured Career Progression (MACP) Scheme for the Central Govt. Civilian Employees - regarding.

Ref: O.M. No. 35034/3/2015-Estt.(D) of GOI, Ministry of Personnel, Public Grievances and Pensions (DoP&T) dated 27th/28th September, 2016.

Madam/Sir,

Kindly refer to the above.

I am directed to request you to kindly issue necessary instruction to all offices under your administrative control to forward the Service Books along with the duly filled in Data Sheets in enclosed proforma, to this office in respect of all non-gazetted employees posted in such offices and due for financial upgradation on or before **30.09.2020** under Modified Assured Career Progression (MACP) Scheme as per terms and conditions of DOP&T's O.M. captioned above for necessary action at this end.

2. It may be stated that as per DOP&T's O.M. No. 35034/3/2008-Estt.(D) dated 16.11.2009, any promotion/ financial upgradation under old ACP scheme, earned by a Group-D employees in the pre-

revised pay scales of 5th CPC, S-1 (Rs. 2550/- to 3200/-), S-2 (Rs. 2610/- to 3540/-), S-2A (Rs.2610/- to 4000/-) and S-3 (Rs.2650/- to 4000/-), which carried the same Grade Pay of Rs. 1800/- in the 6th CPC, shall be ignored for the purpose of MACP Scheme. While sending the service Books these clarifications may be taken into account and Service Books of all such Group-D employees who have completed at least 10 years of regular service should be sent for processing at this end.

3. It may further be stated that as per CBDT's letter F.No. A-41015/66/2000-Ad-VII (Pt), dated 09.07.2001 read with letter F.No.41015/58/2010-Ad-VII, dated 22.07.2010, promotion earned by any employees in the pre-restructuring cadre of Tax Assistant (old) (pre-revised pay scale Rs.4500-7000) will not be counted as a promotion for the purpose of MACP scheme. This clarification may be kept in mind while sending the service books of eligible persons to this office.

4. **The Service Books along with the duly filled in proforma should reach this office on or before 13.12.2019.**

5. While sending the Service Books, it may please be ensured that up to date service verification have been made.

6. **In this context, I am also directed to request you to kindly direct your respective offices to collect the Service Books of those officials whose MACP orders are already issued immediately.**

7. In respect of those eligible employees who are due to retire on or before 30.09.2020, duly attested legible photocopies of the Service Books may be sent instead of original Service Books so that the processing of pension papers may not be delayed in such cases.

Encl: As above.

Yours faithfully,

Sd/-

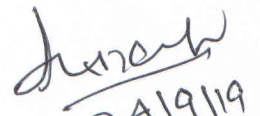
(L.N. DASH)

उप आयकर आयुक्त, मुख्यालय (कार्मिक एवं स्थापना), कोलकाता
DCIT, Hqrs. (Personnel & Establishment), Kolkata
For the Addl. CIT, Hqrs. (Pers. & Estb.), Kolkata

M. No. PCCIT/WB&S/Pers./05/1E/04/2014-15/MACP (Sub-2)/5941

Dated, Kol., the 24th, Sept., 2019

✓ Copy forwarded for information to: The Secretary ITEF, Bengal Circle.


24/9/19
(L.N. DASH)

उप आयकर आयुक्त, मुख्यालय (कार्मिक एवं स्थापना), कोलकाता
Deputy Commissioner of Income Tax, Hqrs. (Personnel & Establishment), Kolkata

DATA SHEET

PROFORMA FOR MODIFIED ASSURED CAREER PROGRESSION SCHEME

1. NAME :
2. DATE OF BIRTH :
3. PRESENT POST HELD / PAY SCALE :
4. Date of initial appointment in Govt.
Service with pay-scale :
5. Date of appointment in the Deptt. with
Pay-scale :
6. Subsequent promotion in the grade made
thereafter with date(s) & pay-scale :
7. Whether in-situ-promotion granted at any
point of time? If yes, mention date(s)
and pay-scale. :
8. Whether any upgradation under old ACP
Scheme is granted at any point of time? If
yes, mention date(s) & pay-scale :
9. Whether any upgradation under MACP
Scheme is granted at any point of time? If
yes, mention date(s) & grade pay :
10. Date of promotion to the present post :
- 11. Whether any promotion was refused at any
stage? If yes, give details.** :
12. Grade Pay / Scale to which the officer is eligible
for Financial upgradation under the MACP
Scheme :
13. Whether upto date service verification has
been made :
14. Whether service has been regularized :
15. Penalties imposed, if any, at any point of time
during Service :
16. Remarks :

Signature of the Head of office