

OFFICE OF THE _____.

संख्या.

तारीखः:

OFFICE ORDER

In accordance with the Government of India M.H. O.M. F. No. S-14025/7/2000-MS, dated – 28.3.2000 sanction/permission is hereby accorded to _____, attached to the O/o _____ for undergoing following procedure in respect of _____ to be undertaken at _____, (CGHS approved hospital), as advised by _____ vide prescription dated _____

Sl. No.	Name of the Procedure/Treatment
1.	

She will be reimbursement medical expenditure at the rate fixed by the Government under CS(MA) Rules/ CGHS Rules or the actual expenditure incurred which ever is less.

The expenditure involved is to be met out of the sanctioned budget allotted to the charge of _____.

[signature]

संख्या.

तारीखः:

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
2. A.O., D.D.O., to _____.
3. _____, attached to the office of the _____.

[signature]

Prior permission for CS(MA) beneficiaries
for taking OPD consultation or pathological
tests or undergoing any procedure as
advised by AMA or doctor of CGHS/
CS(MA) empanelled hospital



To be given by Head of office.

OFFICE OF THE _____.

संख्या .

तारीखः:

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. S-12020/4/2000-, MS dated – 07.3.2000 ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of Sri _____, attached to the O/o _____, towards the admissible items of expenditure incurred in connection with the treatment of _____ undertaken in a private hospital (_____) under emergency situation, for the period from _____ to _____.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CGHS Rules/CS (MA) Rules or the actual expenditure incurred which ever is less.

3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of _____.

संख्या .

तारीखः:

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.

2. A.O., D.D.O., to _____.

3. Sri _____, attached to the O/o _____

प्रधान मुख्य आयकर आयुक्त , पश्चिम बंगाल एब सिक्किम कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM.
आयकर भवन , पी-7, चौरंगी स्क्वेर , कोलकाता
AAYAKAR BHAWAN, P-7, CHOWRINGHEE SQUARE, KOLKATA-700 069

संख्या .Pr. CCIT/Hqrs. (Admin)-I/Med/5E-9/2015-16/

तारीखः:

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. S-12020/4/2000-, MS dated – 07.3.2000 ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of Sri Joydeep Mukherjee, Senior Tax Assistant, attached to the O/o DCIT, Hqrs. (Tech.), Kolkata, towards the admissible items of expenditure incurred in connection with the treatment of his son Sri Mayukh Mukherjee undertaken in a private hospital (Apollo Speciality Hospital, Chennai) under emergency situation, for the period from 14.04.2016 to 19.04.2016.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CGHS Rules/CS (MA) Rules or the actual expenditure incurred which ever is less.
3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of Pr. Chief Commissioner of Income Tax, West Bengal & Sikkim.

(द 0 आ 0 ज साव्कमीए)/ (D.A.J. SAWKMIE)

आयकर आयुक्त (प्रशा० एवं क०द०से०), कोलकाता

संख्या .Pr. CCIT/Hqrs. (Admin)-I/Med/5E-9/2015-16/

तारीखः:

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
2. A.O., D.D.O., to Pr. C.C.I.T WB & Sikkim.
3. Sri Joydeep Mukherjee, Senior Tax Assistant, attached to the O/o DCIT, Hqrs (Tech.), Kolkata

(शुभमय दत्ता / (SUBHAMAY DATTA)

आयकर अधिकारी(प्रशा० एवं क०द०से०)-I.

कृते प्रधान मुख्य आयकर आयुक्त , पश्चिम बंगाल एब सिक्किम

Expect facts permission for treatment undertaken at a private hospital in case of CGHS beneficiary.



Permission to be accorded by the HAD

OFFICE OF THE _____.

संख्या

तारीख ::

**Sub.: Permission for Procedure/Investigation for
which there is prescribed C.G.H.S. rate reg.**

Permission is hereby accorded for the following Procedure/Investigation as advised by the Specialist/Medical Officer of / CGHS _____ dispensary on cash payment to be undertaken at _____, a CGHS approved hospital at Kolkata.

Name of the patient – _____, Age - _____ Sex- _____, C.G.H.S. Card No. _____, Name of the Card holder and relationship with the patient _____ / _____.

Sl. No.	Name of the procedure/investigation
1.	

Reimbursement will be limited as per approved C.G.H.S. Rate.

[signature]

संख्या

तारीख ::

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
2. A.O., D.D.O., to Pr.C.C.I.T., W.B & Sikkim.
3. Sri Madhab Roy, Asst. Manager cum store keeper attached to the Canteen, Aayakar Bhawan, Kolkata.

[signature]

Prior permission for egHS beneficiaries
for undergoing any procedure or taking OPD
consultation as advised by egHS dispensary
from any egHS empanelled hospital.

[No permission is required for pathological
tests as advised by egHS dispensary]

↓

To be given by Head of office

OFFICE OF THE _____

No.

Date:.

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. S-11011/4/2003-CGHS(P) dtd. 19.02.2009 sanction is hereby accorded for reimbursement of medical expenses in excess of the expenses already reimbursed by the Health Insurance Company, in favour of _____, attached to the o/o _____ towards the admissible items of expenditure incurred in connection with the treatment of _____, undertaken at private recognized hospital (_____) for the period from _____ to _____.

2. An amount of Rs. _____ is being reimbursed to _____, in accordance with M.H. O.M. No. S-11011/4/2003-CGHS(P) dtd. 19.02.2009, read with Package Rates for Mumbai, Delhi and Kolkata, w.e.f. 01.09.2010, as provided in Appendix I of CGHS Rules,1954. The total amount reimbursed by the two organizations should not exceed the total expenditure incurred by the beneficiary.

3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of _____.

[signature].

M. No.

Date:.

Copy to:-

- 1 Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
- 2 A.O., D.D.O., to _____.
- 3 _____, attached to the o/o _____

[signature]

Permission for reimbursement of
medical expenses in excess of the expenses
already reimbursed by any Health
Insurance Company.



Permission to be accorded by HoD

OFFICE OF THE _____.

संख्या .

तारीखः:

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. S-14025/7/2000-MS, dated- 28.3.2000 ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of _____, attached to the O/o _____ towards the admissible items of expenditure incurred in connection with the treatment of _____, undertaken at _____ (a CGHS/CS(MA) approved hospital) for the period from _____ to _____.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CGHS Rules/CS (MA) Rules or the actual expenditure incurred which ever is less.

3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of _____

[signature]

संख्या .

तारीखः:

Copy to:-

1 Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.

2 A.O., D.D.O., to _____.

3 _____, attached to the O/o _____.

[signature]

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, WEST BENGAL & SIKKIM

संख्या .Pr. CCIT/Hqrs. (Admin)-I/Med/5E-9/2016-17/

तारीखः 29.06.2016

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. S-14025/7/2000-MS, dated- 28.3.2000 ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of Sri Nagmoni Kumar Singh, Sr. T.A, attached to the Rajbhasa Section, Kolkata, towards the admissible items of expenditure incurred in connection with the treatment of his own, undertaken at R.N. Tagore Hospital, Kolkata (a CGHS approved hospital) for the period from 12.05.2016 at 60.0 a.m. to 12.05.2016 at 23.01 p.m.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CGHS Rules/CS (MA) Rules or the actual expenditure incurred which ever is less.
3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of Principal Chief Commissioner of Income Tax, West Bengal & Sikkim.

Sd/-

आयकर आयुक्त (प्रशासन व कम्प्युटर परिचलन), कोलकाता

संख्या .Pr. CCIT/Hqrs. (Admin)-I/Med/5E-9/2016-17/

तारीखः 29.06.2016

Copy to:-

- 1 Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
- 2 A.O., D.D.O., to C.C.I.T. Kolkata – I, Kolkata.
- 3 Sri Nagmoni Kumar Singh, Sr. T.A, attached to the Rajbhasa Section, Kolkata.

आयकर अधिकारी (प्रशासन व कम्प्युटर परिचलन), कोलकाता
कृते प्रधान मुख्य आयकर आयुक्त, पश्चिम बंगाल एव सिक्किम

Expost facto permission for treatment undertaken at a CGHS/CS(MA) empanelled private hospital in case of both CGHS & CS(MA) beneficiary.



Permission to be accorded by the HOD

OFFICE OF THE _____.

संख्या .

तारीखः:

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. SF-26(10)-E. V(b) 74, dated – 16th July 1974 [Appendix – VIII of the CS(MA) Rules 1944] ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of _____, attached to the O/o _____, towards the admissible items of expenditure incurred in connection with the treatment of _____ undertaken in a private hospital (_____.) under emergency situation, for the period from _____ to _____.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CS (MA) Rules or the actual expenditure incurred which ever is less.

3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of _____.

[signature]

संख्या .

तारीखः:

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.

2. A.O., D.D.O., to _____.

3 _____, attached to the O/o _____

[signature]

प्रधान मुख्य आयकर आयुक्त, पश्चिम बंगाल एब सिक्किम कार्यालय

OFFICE OF THE

संख्या

तारीखः

OFFICE ORDER

In accordance with the Government of India M.H. O.M. No. SF-26(10)-E. V(b) 74, dated – 16th July 1974 [Appendix – VIII of the CS(MA) Rules 1944] ex post facto sanction is hereby accorded for reimbursement of medical expenses, in favour of Sri Sukumar Das, SCD, attached to the O/o ITO, (OSD) PLO Section, Kolkata, towards the admissible items of expenditure incurred in connection with the treatment of his daughter, Ms Srilekha Das undertaken in a private hospital (Hindusthan Health Point (P) Ltd.) under emergency situation, for the period from 02.02.2016 to 04.02.2016.

2. Reimbursement of medical expenditure will be made at the rate fixed by the Government under CS (MA) Rules or the actual expenditure incurred which ever is less.
3. The expenditure involved is to be met out of the sanctioned budget allotted to the charge of Pr. Chief Commissioner of Income Tax, West Bengal & Sikkim.

Sd/-

आयकर आयुक्त (प्रशासन व कम्प्युटर), कोलकाता

संख्या .Pr. CCIT/Hqrs. (Admin)-I/Med/5E-8/2015-16/

तारीखः 23.02.2016

Copy to:-

1. Sr. A/Cs. Officer, Z.A.O., C.B.D.T., Kolkata, 20B, Abdul Hamid Street, Kolkata.
2. A.O., D.D.O., to Pr. C.C.I.T WB & Sikkim.
- 3 Sri Sukumar Das, SCD, attached to the O/o ITO, (OSD) PLO Section, Kolkata.

आयकर अधिकारी, मुख्य (प्रशासनिक) -1 , कोलकाता .
कृते प्रधान मुख्य आयकर आयुक्त, पश्चिम बंगाल एब सिक्किम

Ex post facto permission for treatment undertaken
at a private hospital in case of
CS(MA) beneficiary



Permission to be accorded by HCD

SWAMY'S — MEDICAL ATTENDANCE RULES

his family would be eligible to receive medical attendance and treatment from an Assistant Surgeon, Grade I, viz., a Medical Officer senior in rank to the authorized medical attendant but attached to the same hospital / dispensary—

- (a) An Assistant Surgeon, Grade II, is not posted in the hospital / dispensary, where treatment is taken.
- (b) An Assistant Surgeon, Grade II, though posted, is not available due to leave or any other reason at the time of taking treatment.
- (c) A Lady Assistant Surgeon, Grade II, is not available in the hospital / dispensary for consultations in respect of female diseases.

3. In relaxation of the Rules and Orders on the subject, it has been decided that in such cases, medical attendance / treatment may be obtained from an Assistant Surgeon, Grade I or a Medical Officer of equivalent rank will be treated as AMA for the purpose.

[G.I., M.H., O.M. No. F. 28-3/60-H. I. dated the 18th June, 1960.]

NOTE.— Central Government servants falling under this category should normally receive medical attendance / treatment from such hospitals / dispensaries in the station to which a Medical Officer of the rank of Assistant Surgeon, Grade II, is attached irrespective of the distance of such hospitals / dispensaries from the residence of these Central Government servants.

[G.I., M.H., O.M. No. F. 29-3/68-MA, dated the 5th September, 1968.]

(6) No treatment from AMA while he is on regular leave.— A doubt has been raised as to whether it would be permissible for a Government servant who has been receiving treatment from his AMA to consult the AMA when the latter is on regular leave, but available at the station where the Government servant falls ill. It is clarified that whenever an AMA is on long leave, officiating arrangements are made. Hence, the question of consulting the AMA on regular leave, whether or not available at the station, does not arise.

[G.I., M.H., O.M. No. F. 29-68/69-MA, dated the 13th November, 1973.]

(7) Where no Authorized Medical Attendant has been appointed in a suburban area.— It has been decided that where no authorized medical attendant has been appointed in a suburban area, the Government servant would be free to consult an AMA employed in a Government hospital in the adjoining city. But in places where authorized medical attendants have been appointed by the competent authority, the Government servant should consult him and if in the opinion of the AMA the Government servant or his family requires specialist service which could only be provided in the adjoining city, he may consult such a specialist in a Government / recognized hospital on a reference being made by the authorized medical attendant.

It has been decided that cases requiring consultation with a specialist should be referred by the AMA to the specialist concerned expeditiously so that there is no delay in the proper treatment becoming available.

[G.I., O.M. No. S. 14012/1/74-MC., dated the 25th February, 1976.]

(8) When a Medical Officer can be his own AMA?— It has been decided that Medical Officer under the employ of a Department and declared as AMA for its staff and their families stationed at a particular place can be treated as AMA for himself and his family members only in such stations where there is one and only one AMA.

[G.I., M.H., O.M. No. 14025/24/74/MC., dated the 4th August, 1975.]

(9) Payment of fixed medical allowance to staff working in the interior where AMA not available.— It has been decided that quantum of medical allowance of ₹ 100 (one hundred only) per month per employee working in the interior where no Authorized Medical Attendant is available within a radius of 5 km, may be granted on the condition—

- (i) the Head of the Department should obtain a certificate from an appropriate District Authority that there is no State Government / Local Body Hospital / Dispensary available within a radius of 5 km and also there is no qualified private medical practitioner available and, if available, he is not willing to be appointed as Authorized Medical Attendant.
- (ii) the position will be reviewed every three years and a fresh certificate is to be obtained by the Head of the Department.

These orders are applicable to the staff of C & AG also.

[G.I., M.H., O.M. No. S-14020/1/88-MS, dated the 17th July, 1990 and dated the 28th September, 1991 and O.M. No. S. 14025/33/98-MS, dated the 18th January, 1999.]

(10) Revised consultation / visiting / injection fee of Authorized Medical Attendants (AMAs).— Attention is invited to this Ministry's O.M. No. S. 14025/10/2001-MS, dated 31-12-2002, on the subject mentioned above and to say that the issue of further revision of consultation / visiting / injection fees of different categories of Medical Officers (Authorized Medical Attendants) appointed for the treatment of Central Government employees and their dependent family members covered under CS (MA) Rules, 1944 of various Ministries / Departments / States / Union Territories has been under consideration of this Ministry for sometime. It has now been decided to revise the same as indicated below:—

I. Medical Postgraduate / Specialists	In ₹
<u>Consultation Fees</u>	
First Consultation	100
Subsequent Consultation	60

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SWAMY'S — MEDICAL ATTENDANCE RULES

	In ₹
<u>Injection Fees</u>	
Intramuscular / Subcutaneous ...	20
Intravenous ...	40
II. Medical Licentiates and Medical Graduates (MBBS or equivalent)	
<u>Consultation Fees</u>	
First Consultation ...	70
Subsequent Consultation ...	40
<u>Injection Fees</u>	
Intramuscular / Subcutaneous ...	20
Intravenous ...	40

2. These orders will supersede the earlier orders issued on the subject from the date of issue.

3. It is also clarified that now there are no separate charges for day and night consultation, as these were prevailing earlier.

4. This order will be effective from the date of issue.

5. This issues with the concurrence of IFD *vide* Dy. No. C-2699, dated 3-3-2011.

[G.I., M.H., O.M. No. S. 14025/10/2010-MS. dated the 17th March, 2011.]

(11) CGEWCC has no power to recognize private hospitals.— It has been clarified that for recognizing any private hospital for the treatment of beneficiaries and their family members under CS (MA) Rules, 1944, only Ministry of Health and Family Welfare is competent authority. CGEWCC has no power to recognize the private hospitals under CS (MA) Rules, 1944.

[G.I., M.H., O.M. No. S. 14021/18/2005-MS. dated the 5th November, 2007.]

(12) Hospitals recognized by the State Governments / CGHS / CS (MA) Rules, 1944.— The issue for grant of permission for treatment of Central Government employees and the members of their family in any of the hospitals recognized by the State Government / CGHS Rules / CS (MA) Rules, 1944, had been under consideration of the Government for sometime past. It has now been decided that the Central Government employees and the members of their families may be permitted to avail of medical facilities in any of the Central Government, State Governments hospitals and the hospitals recognized by the State Government / CGHS Rules / CS (MA) Rules, 1944, as well as the hospitals fully funded by either Central Government or the State Government subject to the condition that they will be reimbursed the medical expenditure at the rates fixed by the Government under the CGHS Rules / CS (MA) Rules, 1944 or the actual expenditure incurred, whichever is less. In other words, the permission can be granted by the Head of the Ministry / Department / Office to the Central Government employees / members of their families to obtain medical services

from any of the private hospitals recognized under CGHS in the 24 CGHS covered cities also. In view of this decision, there is no objection if the Central Government employees also undertake medical treatment in any of the Hospitals for the procedures for which the hospitals are already recognized by the concerned State Governments.

2. If the treatment for a particular disease / procedure is available in the same city where the Government servant is employed, he may be permitted to avail of the medical services in any other city of his choice but in such cases, he will not be eligible for sanction of T.A./D.A. In case the treatment for a particular disease / procedure is not available at the same station, the beneficiary will be eligible for sanction of T.A. of his entitled class for taking treatment in a different city.

3. These orders will be effective from the date of issue.

4. This issues with the concurrence of Finance Division *vide* their Dy. No. 757/2000-JS & FA (H), dated 16-2-2000.

[G.I., M.H., O.M. F. No. S. 14025/7/2000-MS. dated the 28th March, 2000 and F. No. S. 14021/06/2005-MS. dated the 4th January, 2007.]

(13) Maternity and Child Welfare Centres.— In amplification of the orders contained in G.I., M.H., O.M. No. F. 13-76/52-LSG (M), dated the 20th January, 1953, it has been decided that Maternity and Child Welfare Centres having arrangements for in-patient also which is recognized by State Governments for medical attendance and/or treatment of their employees and/or members of their families should also be regarded as included in the term "Government Hospital" as defined in relevant Medical Attendance Rules.

[G.I., M.H., O.M. No. F. 13-76/52-LSG (M), dated the 9th December, 1953, as modified by O.M. No. F. 8 (V)-122/55-H. II. dated the 18th November, 1955 and Corrigendum of even number, dated the 27th January, 1956.]

(14) Cantonment General Hospitals.— It has been decided that in Cantonment areas where there are no Government hospitals as defined in the Rules, Central Government servants and their families residing in those areas and also in the adjoining areas outside Cantonment limits may receive medical attendance and treatment at the Cantonment Hospitals, the Medical Officers employed in such hospitals being regarded as authorized medical attendants as defined in Rule 2 (a) of the CS (MA) Rules, 1944.

It has further been decided that—

- (a) reimbursement of fees at the rates prescribed for Medical Officers of the various States; and
- (b) reimbursement of hospital charges paid to Cantonment hospitals should be allowed in full.

[G.I., M.H., O.M. No. F. 2-2/53 LSG (M), dated the 31st March, 1953, as modified by O.M. No. F. 28-15/60-H.I. (M.H.A.), dated the 23rd August, 1960; O.M. No. S. 14011/8/76-MC, dated the 30th August, 1976 and O.M. No. 14025/27/75-MC, dated the 7th March, 1977.]

recommended by the AMA without coming through the District Hospital / Medical Officer. This would be permissible subject to the condition that the city hospital is the nearest place where the required specialist facilities are available for treatment of patients staying in suburban areas.

[G.I., M.H. & F.W., O.M. No. S. 14020/4/80-MS. dated the 30th January, 1984.]

Medical Treatment

6. (1) A Government servant shall be entitled, free of charge, to treatment—

- (a) in such Government hospital at or near the place where he falls ill as can in the opinion of the authorized medical attendant provide the necessary and suitable treatment; or
- (b) if there is no such hospital as is referred to in sub-clause (a) in such hospital other than a Government hospital at or near the place as can in the opinion of the authorized medical attendant, provide the necessary and suitable treatment.

(2) Where a Government servant is entitled under sub-rule (1), free of charge, to treatment in hospital, any amount paid by him on account of such treatment shall, on production of a certificate in writing by the authorized medical attendant in this behalf, be reimbursed to him by the Central Government:

Provided that the Controlling Officer shall reject any claim if he is not satisfied with its genuineness on facts and circumstances of each case, after giving an opportunity to the claimant of being heard in the matter. While doing so, the Controlling Officer shall communicate to the claimant the reasons, in brief, for rejecting the claim and the claimant may submit an appeal to the Central Government within a period of forty-five days of the date of receipt of the order rejecting the claim.

Includes cost of disposable surgical sundries — See at the end of Schedule II in Appendix-XVI.

GOVERNMENT OF INDIA'S DECISIONS

(1) **Guiding principles.**— Guiding principles for regulating medical claims have been laid down by Government. These are to be strictly followed by Medical Officers as well as Government servants. The Controlling Officers are also to examine that these principles are strictly adhered to.

Instructions contained in various orders of Government are consolidated and given below:—

Cases requiring hospitalization and cases of 'prolonged treatment' not requiring hospitalization

Cases of 'medical treatment' requiring hospitalization will normally be referred to a Government / recognized hospital by the authorized medical attendant for admission.

- (i) If hospitalization is not considered necessary but treatment is expected to be prolonged requiring either more than four consultations / visits within a period of ten days from the date of commencement of treatment, or more than a course of fifteen injections, as the case may be, either separately or concurrently, a patient should be referred to the out-patient department of a Government / recognized hospital / dispensary by the authorized medical attendant at the earliest, unless reference to a specialist is considered necessary.
- (ii) In cases where a patient is so referred to a Government / recognized hospital / dispensary for treatment by the authorized medical attendant, the Medical Authorities of the hospital / dispensary concerned may treat the patient at the out-patient department. Charges, if any, levied at the out-patient department according to the rules of the hospital concerned, will be reimbursable. The Medical Officer-in-charge of the case at the OPD will be regarded as the authorized medical attendant, who would, *inter alia*, advise hospitalization in cases where it is required.

If, in spite of the specific advice of the authorized medical attendant or the Medical Officer-in-charge of the case at the OPD, a patient does not seek admission in the hospital, the authorized medical attendant or the Medical Officer concerned should record a note to that effect while signing or countersigning the bills, certificates, etc., necessary to be produced by the Government servant for the purpose of claiming refund from Government. In such cases no refund would be admissible.

If, however, owing to lack of accommodation, admission to a hospital is not possible, as advised by the authorized medical attendant, reimbursement of expenses incurred on treatment will be permissible to the extent otherwise admissible under the rules.

- (iii) Adverting to (i) above.

A case of 'prolonged treatment' not requiring hospitalization may be defined as a case of single and continuous spell of illness which requires either more than four consultations / visits within a period of ten days from the date of commencement of treatment, or more than a course of fifteen injections, as the case may be, either separately or concurrently.

- (iv) Prolonged medical attendance and treatment should thus be obtained only at the out-patient department of a Government / recognized hospital / dispensary, either direct from the very beginning or on the advice of the authorized medical attendant from the date he so advises in accordance with (i) to (iii) above.
- (v) There is no objection to medical attendance / treatment being received from the authorized medical attendant before the case is considered as one requiring in-patient treatment or one requiring out-patient treatment being 'prolonged' within the meaning of the

definition at (iii) above. In such cases, medical bills should be restricted up to the limits enjoined in these orders.

- (vi) In cases where a reference is made by the authorized medical attendant to the OPD, the authorized medical attendant should make a mention to that effect in the Essentiality Certificate giving the date of such reference. Two Essentiality Certificates will be required in such cases, one pertaining to medical attendance/treatment at the consulting room of the authorized medical attendant / residence of the patient from the authorized medical attendant and the other in respect of treatment at the OPD from the Medical Officer-in-charge of the case at the hospital.
- (vii) It will be sufficient if a certificate of non-availability of accommodation in a hospital is obtained from one more Government / recognized hospital in a station with more than one recognized hospital. In addition to that where admission has been recommended by the authorized medical attendant / Medical Officer-in-charge of the case, as the case may be, unless a certificate from the Director of Health Services of the State is produced to the effect that no accommodation was available in any Government / recognized hospital in the station at the time of admission.

[G.I., M.H., O.M. No. F. 28-12/61-H. II, dated the 6th March, 1982 and G.I., M.H., O.M. No. F. 29-2/67-M.A., dated the 17th April, 1967.]

(2) In-patient treatment in hospital without consulting AMA permissible.— It has been decided that a Government servant may be allowed to receive treatment as an in-patient, for himself and members of his family, without consulting his authorized medical attendant, in a hospital where he is ordinarily entitled to receive treatment under the rules, i.e., in a hospital to which he would be admitted had he consulted his authorized medical attendant. It will, however, be necessary in such cases before reimbursement is made, to obtain a certificate in the form given from the Medical Superintendent of the hospital that the facilities provided were the minimum which were essential for the patient's treatment. This certificate will, of course, be in addition to all other documents necessary.

[G.I., M.H. O.M. No. F. 2-35/53-LSG (M), dated the 2nd May, 1953, read with G.I., M.H., O.M. No. F. 51 (102) E. V/50, dated the 11th September, 1950.]

The above decision is applicable also to a Central Government servant or a member of his family suffering from an infectious disease to receive in-patient treatment in a Government Infectious Diseases Hospital situated at a place where the Government servant or the members of his family is entitled to receive medical attendance and treatment.

[G.I., M.H., O.M. No. F. 1-8/53-LSG (M), dated the 29th January, 1954.]

(3) Hospitalization not in Nursing Home / Clinics of AMAs even in emergent cases.— It has been brought to the notice of the Ministry that registered private medical practitioners appointed as AMAs by the Chairman

of the Central Government Employees' Welfare Co-ordination Committees refer the Central Government employees and members of their families to Private Nursing Homes / Clinics run by them (AMAs) or with which the AMAs are attached. Although the claim for reimbursement for treatment at consulting room taken from such AMAs is admissible, the claim for reimbursement for medical treatment taken from the Hospitals / Nursing Homes, private or maintained by such authorized medical attendants which are not recognized under CS (MA) Rules, 1944, is not admissible. As such the Chairman, Central Government Employees' Welfare Co-ordination Committees, in various places may be requested to instruct the AMAs so appointed by them that they should not refer the Central Government employees and members of their families to the private Hospitals / Nursing Homes or such Nursing Homes / Clinics. In case the hospitalization treatment becomes essential, the AMAs should invariably refer cases to the Government Hospitals or Hospitals recognized under CS (MA) Rules, 1944.

[G.I., M.H., O.M. No. 14011/12/76-MC, dated the 2nd February, 1977.]

(4) Conditions for treatment in hospitals outside District / State.— Deleted *vide* G.I., M.H., O.M. No. S. 14025/2/2008/MS, dated the 20th February, 2008.

(5) Treatment for Immunizing and Prophylactic purposes.— It has been decided that charges incurred on account of treatment for Immunizing and Prophylactic purposes should be refundable to Central Government servants in respect of treatment for themselves or members of their families in the case of communicable diseases only, viz., (1) Cholera, (2) Typhoid group of fevers (TAB), (3) Plague, (4) Diphtheria, (5) Whooping Cough, (6) Tetanus and (7) Poliomyelitis under the following conditions:—

- (a) Treatment may be received from the authorized medical attendant at his consulting room / residence of the patient, or at the Out-patients Department of a Government / recognized hospital / dispensary direct, provided the local authorities such as the Municipalities, Local Boards, etc., have no arrangements for providing such treatment free of charge and a certificate to this effect is endorsed by the authorized medical attendant on the claim for the reimbursement of such expenses.
- (b) Reimbursement of cost of prophylactic and immunizing agents specified above may be allowed while treatment for prophylactic and immunization is received from sources as at (a) above. Fees for consultations paid to the authorized medical attendants for such consultations will also be reimbursable.
- (c) Normally, the injections prescribed for such immunizing and prophylactic purposes should be got administered at the Out-patients Department of a Government / recognized hospital without payment of any injection fees. In cases where facilities for administration of such injections are not available at the OPD of a Government / recognized hospital and a certificate is given to this effect, such